

Name:

ID Number:

Membership Number:

Phone Number:

Address:

Town:

Date:

The chairperson,
Credit Committee,
Chosen Generation SACCO limited,
P.O BOX 700 – 00206,
KISERIAN.

Dear Sir/Madam,

Subject: Loan Offset Request

I hope this letter finds you well. I,, a member of Chosen Generation Sacco, am writing to request the offsetting of my loan short term and development loans from my savings account.

I kindly ask that you initiate the necessary procedures to offset the outstanding loan amount directly from my savings account.

Your prompt attention to this matter would be greatly appreciated.

Thank you for your assistance.

Sincerely,

